

# Voluntary Conservation Program Grants - Application Form

## Form Preview

### Introduction

Before completing the application form, you should have read the [Voluntary Conservation Partnerships Grant Guidelines and Conditions](#).

Successful applicants will also be required to agree to Council's terms and conditions as outlined in the guidelines.

Late applications will not be accepted. Failure to include all information requested may result in the application being ineligible for funding.

Please note that most fields in this form are mandatory and if not completed your form will not be able to be submitted. An error message will highlight which questions require completion.

**All documents attached in this application must be clearly labelled to ensure they are easy to locate, open and view.**

### Privacy Collection Notice

*Moreton Bay City Council is collecting your personal information for the purpose of assessing your funding application. Council is authorised to collect this information under the Local Government Act 2009 (Qld). Council may provide your personal information to external auditors or funding bodies for compliance and reporting purposes. Council will also use your personal information to update Council's customer information records and to contact you about other functions and services of Council. For more information, please visit <https://www.moretonbay.qld.gov.au/Privacy>.*

If you do contact us throughout the application process, please quote the application number below.

#### Application Number

This field is read only.

### New Section

### Contact details

\* indicates a required field

#### Applicant details

##### Property Owner \*

Individual       Organisation

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Organisation Name

First Name

Last Name

Official entity, group or organisation name (no acronyms). Please ensure your organisation name is the same as the name on your ABN Lookup.

### Street address where the project will be delivered

Address

### Property owners postal address

Address

If entering a PO Box address, start by typing in the PO Box, click "Can't find your address?" and then manually enter the postal address.

### Contact for application

#### Contact name \*

First Name

Last Name

#### Position in organisation \*

#### Phone number \*

Must be an Australian phone number.  
Including area code.

#### Email address \*

Where possible, please provide an organisational address (e.g. [president@yourclub.com.au](mailto:president@yourclub.com.au)) rather than a personal address.

#### Phone number \*

Must be an Australian phone number.

#### Email address \*

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Must be an email address.

### Does the property owner have an ABN? \*

- Yes  
 No

### Applicant ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

### Which program are you registered with?

- Voluntary Conservation Agreement  
 Land for Wildlife  
 Backyards for Wildlife  
 None of the above

### Ineligible Applicant

**Based on the above responses, you are ineligible to apply for this grant.**

**Please refer to the [Voluntary Conservation Program Grant Guidelines](#) for applicant eligibility criteria or contact a Senior Environment Officer - Conservation on (07) 3205 0555 to discuss this application.**

**IF SUBMITTED, THIS APPLICATION WILL NOT BE CONSIDERED AND NO FURTHER NOTIFICATION WILL OCCUR.**

## Project details

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\* indicates a required field

Please refer to the [Voluntary Conservation Program Grant Guidelines and Terms and Conditions](#).

See page 6 of the guidelines for notes on completing your application.

### 1. Project title \*

Word count:

Title should be short but descriptive (max.15 words).

### 2. Which target area does your project focus on? \*

- 'Endangered' or 'Of Concern' regional ecosystems
- Riparian areas in the upper catchments of the Moreton Bay region
- Control environmental weeds
- Management of pest species
- Other:

### 3. What environmental benefits will your project deliver? \*

- Reducing sediment and erosion impacts
- Protection or enhancement of existing habitat
- Enhancing environmental corridors
- Providing habitat for endangered species and restoring ecological communities
- Other:

## 4. Project Overview

**What are the main aims of your project?**      **How will you achieve your project aims?**      **How will you maintain your project**

What are the main aims of your project?	How will you achieve your project aims?	How will you maintain your project
		Provide details of maintenance you expect to carry out in the 12 months following project completion.

## Question 5. Project budget

Refer to the [Voluntary Conservation Program Grant Guidelines and Terms and Conditions](#) for assistance in completing this table. See Question 7 - Budget Table.

### Project expenditure

- Where an item is \$200 and over, a quote must be provided.

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- If you require more rows click the add more button. If you add more rows than you need please ensure you remove them before submitting.

(A) Item description	(B) Landholder monetary contribution	(C) Requested Council contribution	(D) Total monetary cost	Quotes
Breakdown components of the project in different lines e.g. 100 tubestock from community nursery at \$2.00/plant.	If the applicant is contributing to a line item, identify the amount here, e.g. \$50.00. Must be a dollar amount.	Council's total contribution can be up to a maximum of \$2,500 for VCA, \$1,250 for LFW and \$500 for BFW. e.g. \$150.00.	Sum of Column B + Column C. This amount is automatically calculated.	

### Budget totals

<b>Total landholder monetary contribution (B)</b>	<b>Total requested Council contribution (C)</b>	<b>Total monetary cost (B + C)</b>
\$ <input type="text"/>	\$ <input type="text"/>	\$ <input type="text"/>
This amount is automatically calculated.	This amount is automatically calculated.	This amount is automatically calculated.

### In-kind contribution

Item	In-kind to be supplied	Estimated total number of hours	Estimated in-kind contribution
Identify item and how this fits into your project. e.g. 2x persons to plant 100 tubestock. (HINT - A watering regime for first 2 - 3 months and post planting weed control over 12 months would be separate line items).	Drop down table contains options. Tools (i.e. shovels or similar) are not included. If you are unsure what type of equipment something is please contact an Environment Officer - Conservation on (07) 3205 0555. e.g. Personal labour - \$30/person/hour (in this instance)	Only whole numbers. e.g. estimate 4 hours (to dig holes, plant, etc) x 2 persons = 8hours Must be a number.	Identify the total no. of hours by type of in-kind. e.g. 8hours x \$30.00/hour = \$240.00 Must be a dollar amount.

### Total estimated in-kind contribution

This amount is automatically calculated.

## Project area and supporting information

\* indicates a required field

### 7. Diagram or map of your project area \*

Attach a file:

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### 8. Photos or other supporting information if available

Attach a file:

## Declaration and feedback

\* indicates a required field

### Declaration

This section must be completed by the property owner or an authorised member of the applicant organisation (if relevant). This may be different to the contact person listed earlier in this application form.

**I declare that to the best of my knowledge the statements made in this application are true and correct, and I understand that if the grant is approved, I/ we will be required to accept the terms and conditions of the grant.**

**I agree \***

Yes

**Name \***

First Name

Last Name

**Position in organisation \***

### Applicant feedback (This section is optional)

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback. If you would rather provide anonymous feedback, please email [esmailbox@moretonbay.qld.gov.au](mailto:esmailbox@moretonbay.qld.gov.au).

**Please indicate how you found the online application process**

- Very easy
- Easy
- Neutral
- Difficult
- Very difficult

**How many minutes in total did it take you to complete this application?**

Estimate in minutes i.e. 1 hour = 60

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**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**

Submit

**You are now ready to submit. Read and acknowledge the message below, then click on 'Next page' to review, then Submit. \***

You will receive a confirmation email when your application has been submitted. If you do not receive this email then your application has NOT been submitted. Please ensure all questions have been answered and try again. (Check box here to acknowledge that you understand this)